

Legislative Oversight Committee
South Carolina House of Representatives
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2016 Annual Restructuring Report Guidelines

PLEASE NOTE:

The information included in the agency's report will appear online for all legislators and the public to view.

Agency Name:
Date Report Submitted:
Agency Head
First Name
Last Name:
Email Address:
Phone Number:

**State Board for Technical & Comprehensive
Education**

January 11, 2016

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SUBMISSIONS	
What to submit?	Please submit this document in electronically only in both the original format (Excel) as well as in a PDF document. Save the document as "2016 - Agency ARR (<i>insert date agency submits report</i>)."
When to submit?	The deadline for submission is by the first day of session, January 12, 2016.
Where to submit?	Email all electronic copies to HCommLegOv@schouse.gov .

NOTE: If the agency enters its Name and the Date of Submission in the "Cover Page" tab, it should automatically populate at the top of each tab in this report.

WHERE INFORMATION WILL APPEAR	
Where will submissions appear?	The information included in the agency's report will appear online for all legislators and the public to view. On the South Carolina Statehouse Website it will appear on the Publications page as well as on the individual agency page, which can be accessed from the House Legislative Oversight Page.

QUESTIONS	
Who to contact?	House Legislative Oversight at 803-212-6810.

OTHER INFORMATION	
<i>House Legislative Oversight</i>	
Mailing	Post Office Box 11867
Phone	803-212-6810
Fax	803-212-6811
Email	HCommLegOv@schouse.gov
Web	The agency may visit the South Carolina General Assembly Home Page (http://www.scstatehouse.gov) and click on "Citizens' Interest" then click on "House Legislative Oversight Committee Postings and Reports."

This is the first chart in the report because the legal standards which apply to the agency should serve as the basis for the agency's mission, vision and strategic plan.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016

Instructions : List all state and federal statutes, regulations and provisos that apply to the agency (“Laws”) and a summary of the statutory requirement and/or authority granted in the particular Law listed. If the agency grouped Laws together last year, they can continue to do so this year. However, please be aware that when the agency goes under study, the House Legislative Oversight Committee will ask it to list each Law individually. The Committee makes this request so the agency can then analyze each of the Laws to determine which current Laws may need to be modified or eliminated, as well as any new Laws possibly needed, to allow the agency to be more effective and efficient or to ensure the Law matches current practices and systems. Included below is an example, with a partial list of Laws which apply to the Department of Juvenile Justice. Please delete the example information before submitting this chart in final form. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Item #	Statute, Regulation, or Proviso Number	State or Federal	Summary of Statutory Requirement and/or Authority Granted	Is the law a Statute, Proviso or Regulation?
1	59-53-10	State	Enabling Legislation	Statute

2	Proviso 25.1	State	<p>Establishes Training Programs for the State Board for Technical and Comprehensive Education - 25.1 (TEC: Training of New & Expanding Industry) (A) Notwithstanding the amounts appropriated in this section for the "Center for Accelerated Technology Training," it is the intent of the General Assembly that the State Board for Technical and Comprehensive Education expend the funds necessary to provide direct training for new and expanding business or industry.(B) In the event projected expenditures are above the appropriation, the appropriation in this section for the "Center for Accelerated Technology Training" may be appropriately adjusted, if and only if, the Budget and Control Board determines that the projected expenditures are directly related to:(1) an existing technology training program where the demand for the program exceeds the program's capacity and the additional funds are to be utilized to meet the demand; or(2) a new program is necessary to provide direct training for new or expanding business or industry.(C) The adjustment may occur only upon approval by the Budget and Control Board. Upon the Budget Control Board's approval of the adjustment, the Executive Director of the Budget and Control Board must certify, in writing, that the adjustment is directly related to either subsection (B)(1) or (B)(2). The Executive Director must immediately provide a copy of the written certification, including the amount of the adjustment, to the President Pro Tempore of the Senate, the Speaker of the House of Representatives, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.(D) Upon the Executive Director's written certification approving an adjustment, the State Board for Technical and Comprehensive Education must submit a statement to the President Pro Tempore of the Senate, the Speaker of the House of Representatives, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee containing a detailed itemization of the manner in which funds initially appropriated for technology training were utilized, the specific purpose for the adjustment, and the ultimate recipient of the adjusted amount.(E) The aggregate amount of all adjustments made pursuant to this section may not exceed ten million dollars.(F) In the event that projected expenditures for the Center for Accelerated Technology Training exceed the amounts appropriated and the amount of any adjustments authorized, the State Board for Technical and Comprehensive Education may request a supplemental appropriation from the General Assembly.</p>	Proviso
3	Proviso 25.2	State	<p>Establishes Carry Forward on Training Funds - 25.2. (TEC: Training of New & Expanding Industry Carry Forward) In addition to the funds appropriated in this section, any of the funds appropriated under this section for the prior fiscal year which are not expended during that fiscal year may be carried forward and expended for direct training of new and expanding industry in the current fiscal year.</p>	Proviso

4	Proviso 25.3	State	Establishes Requirements on Payments in Prior Year for Training - 25.3. (TEC: Training of New & Expanding Industry -Payments of Prior Year Expenditures) The State Board for Technical and Comprehensive Education may reimburse business and industry for prior year training costs billed to the agency after fiscal year closing with the concurrence of the Comptroller General.	Proviso
5	Proviso 25.4	State	Establishes Requirements regarding MSSC Funds - 25.4. (TEC: MSSC) The funds appropriated to the State Board for Technical and Comprehensive Education for the Manufacturing Skills Standards Council Initiative may not be used for consulting associated with the Initiative.	Proviso
6	Proviso 25.5	State	Establishes Methodology for STEM Funding - 25.6. (TEC: Critical Statewide Workforce Needs) Of the funds appropriated in this act to the State Board for Technical and Comprehensive Education for E&G STEM Programs: Critical Needs Workforce Development Initiative, the State Board must allocate the funds between the colleges based on a methodology designed to best meet the state's workforce needs and demands. This methodology should be created by the State Board in consultation with the Department of Commerce and the Department of Employment and Workforce and should identify the areas with the most critical need. For this purpose, critical need shall be defined as unmet employment demand in areas or fields of Science, Technology, Engineering, Mathematics, and Manufacturing. Funds must be used by the college for STEM programs.	Proviso
7	Proviso 25.6	State	Establishes Carry Forward on funds appropriated for the SC Aeronautics Training Center- 25.6. (TEC: Aeronautics Training Center) Funds appropriated for the S.C. Aeronautics Training Center may be carried forward from the prior fiscal year and utilized for the same purpose.	Proviso

This is the second chart because the agency's mission and vision should have a basis in the legal standards, which the agency provided in the previous chart. After the agency knows the laws it must satisfy, along with its mission and vision, it can then set goals to satisfy those laws and achieve that vision (and the strategy and objectives to accomplish each goal - see next chart). To ensure accountability, one person below the head of the agency should be responsible for each goal. The same person is not required to be responsible for all of the goals.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions : Provide the agency's mission, vision and laws (i.e. state and/or federal statutes) which serve as the basis for the agency's mission and vision.

Mission	The South Carolina Technical College System provides learning opportunities that promote the economic and human resource development for the state of South Carolina.
Legal Basis for agency's mission	Code of Laws: Title 59-53-10, Part IA Appropriations-Section 25, Provisos 25.1-25.6
Vision	The South Carolina Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development, promotes workforce development, and ensures attainment of student learning goals.
Legal Basis for agency's vision	Code of Laws: Title 59-53-10, Part IA Appropriations-Section 25, Provisos 25.1-25.6

Instructions :

- 1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal is satisfying. All of the laws mentioned in the previous chart (i.e. Legal Standards Chart) should be included next to one of the agency's goals. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. SC Code 63-19-320 thru 63-19-450). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
- 2) Under the "Goals and Description" column, enter the number and description of the goal which will help the agency achieve its vision (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). The agency should have 3-4 high level goals.
- 3) Under the "Describe how the Goal is SMART" column, enter the information which shows the goal is Specific, Measurable, Attainable, Relevant and Time-bound.
- 4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing the goal.
- 5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal. The Responsible Person has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives to accomplish the goal. In addition, this is the person who monitors the progress and makes any changes needed to the strategies and objectives to ensure the goal is accomplished. Under the "Position" column, enter the Responsible Person's position/title at the agency.

Legal Responsibilities Satisfied	Goals & Description	Describe how the Goal is S.M.A.R.T.	Public Benefit/Intended Outcome		Number of	
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(i.e. state and federal statutes or provisos the goal is satisfying)	(i.e. Goal 1 - insert description)	<u>S</u> pecific <u>M</u> easurable <u>A</u> ttainable <u>R</u> elevant <u>T</u> ime-bound	(Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome	Responsible Person Name:	months person has been responsible for the goal or objective:	Position:
59-53-10 and Proviso 25.5	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers. Provide program evaluation, review, and approval. Maintain accessibility and affordability to higher education for South Carolina citizens. Provide responsible and flexible access to education, training, and retraining through distance learning technology. Provide responsible and flexible access to education and retraining through dual enrollment opportunities.	Approve new academic certificates, diplomas, and degrees. Evaluate existing academic programs to academic standards. Evaluate annual tuition and fees in relationship with the Higher Education Price Index (HEPI). Deliver distance learning opportunities to meet the educational needs of South Carolinians'. Develop dual enrollment opportunities to meet the educational needs of South Carolinians.	Provide program evaluation, review, and approval. Maintain accessibility and affordability to higher education for South Carolina citizens. Provide responsible and flexible access to education, training, and retraining through distance learning technology. Provide responsible and flexible access to education and retraining through dual enrollment opportunities.	Dr. James C. Williamson	22 Months	Executive Director
59-53-10	Goal 2 - Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership. Improve system wide decision making by increasing access to data. Provide technical assistance to technical colleges.	Partner with SC Department of Employment and Workforce for employment data sharing. Participate in system wide data sharing and through access in the National Community College Benchmarking Project. (NCCBP). Develop reporting structures and dashboards for Continuing Education. Develop a complete Return on Investment (ROI) for the Technical College System. Provide excellent customer service through the IT Help Desk. Provide technical assistance and develop system-wide procurements. Provide technical assistance and reporting system wide for HRIS.	Improve system wide decision making by increasing access to data. Provide technical assistance to technical colleges.	Dr. James C. Williamson	22 Months	Executive Director
59-53-10 and Provisos 25.1 thru 25.5	Goal 3 - Develop a world class workforce to fulfill the demands of an evolving and diversified state economy. Initiate strategic partnerships that respond to statewide economic and workforce needs. Expand implementation of a statewide coordinated strategy for the Technical College System's promotion and delivery of registered apprenticeships. Provide customized start-up training for eligible new and expanding businesses through the System's readySC program.	For both readySC and ApprenticeshipSC, to increase the number of trainees from last year and since inception. To increase the number of companies since last year and since inception. To deliver to the top five industries served by NAICS Code.	Initiate strategic partnerships that respond to statewide economic and workforce needs. Expand implementation of a statewide coordinated strategy for the Technical College System's promotion and delivery of registered apprenticeships. Provide customized start-up training for eligible new and expanding businesses through the System's readySC program.	Dr. James C. Williamson	22 Months	Executive Director

59-53-10	Goal 4 - Acquire the financial and infrastructure resources necessary to achieve the Technical College System's mission. Further enhance education and training goals for the Technical College System by successfully guiding system initiatives as they relate to legislative priorities. Foster system wide leadership through statewide professional development programs.	Develop a legislative agenda to address the needs of the Technical College System. To develop and submit an annual request. To provide graduate certificate programs, faculty academies, and leadership academies for faculty and staff within the Technical College System.	Further enhance education and training goals for the Technical College System by successfully guiding system initiatives as they relate to legislative priorities. Foster system wide leadership through statewide professional development programs.	Dr. James C. Williamson	22 Months	Executive Director
59-53-10 and Provisos 25.1 thru 25.6	Goal 5 - Demonstrate accountability and transparency for achieving the Technical College System's mission. Ensure State Board policies are relevant and reflect current state law. Provide services to Technical colleges through system wide agreements.	Ensure annual reviews of state board policies by Institutional Peer Groups. Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources. Ensure annual reviews of Financial Statements and the Lottery Tuition Assistance Program. Establish a task force to review and negotiate a system wide master level agreement with the ERP provider. Develop a system wide information technology security review and a compliance review with DSIT. Increase the number of job postings for Inside Higher Education and Diversity in Higher Education.	Agency policies and procedures are reviewed and amended to ensure that they are relevant to the mission of the Technical College System.	Dr. James C. Williamson	22 Months	Executive Director
59-53-10	Goal 6 - Demonstrate quality of performance through Instructional Programs - Technical Colleges. Ensure performance goals for Instructional Programs within the Technical College System through the use of the Performance Funding Model.	Administer the Performance Funding Model that includes measurements on fiduciary and accountability performance, graduate placement performance, licensure Exam Pass Rates performance, Fall to Spring Persistence performance, Graduate Production Rates performance, and Enrollment performance.	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Dr. James C. Williamson	22 Months	Executive Director

This is the next chart because once the agency determines its goals, and those responsible for each goal, it then needs to determine the strategy and objectives to accomplish each goal. To ensure accountability, one person should be responsible for each objective. This can be the same person responsible for the goal, if it is a small agency, or, for larger agencies, a person who reports to the person responsible for the goal. The same person is not required to be responsible for all of the objectives.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions :

- 1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal or objective is satisfying. For each goal, the agency can copy and paste the information from the Mission, Vision and Goals Chart. All of the legal standards mentioned for a particular goal should be included next to one of the objectives under that goal. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. 63-19-320 thru 63-19-370). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
- 2) Under the "Strategic Plan Part and Description" column, enter the strategic plan part number and description (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). For each goal, the agency can copy and paste the information from the Mission, Vision and Goals Chart. If the agency is still utilizing the same strategies and objectives it submitted as part of the Accountability Report, it can copy and paste those into this chart, then fill in the remainder of the columns. However, if the agency has trouble explaining how each objective is SMART, it may need to revise its objectives. In addition, if the agency has revised its strategic plan since submitting its last Accountability Report, please provide information from the most current strategic plan.
- 3) Under the "Describe how it is SMART" column, enter the information which shows how each goal and objective is Specific, Measurable, Attainable, Relevant and Time-bound.
- 4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing each goal and objective.
- 5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal and objective. The Responsible Person for a goal has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person for an objective has employees and possibly different teams of employees beneath him/her to help accomplish the objective. The Responsible Person for a goal is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives needed to accomplish the goal. The Responsible Person for an objective is the person who, in conjunction with his/her employees and approval from higher level superiors, sets the performance measure targets and heads the game plan for how to accomplish the objective for which he/she is responsible. Under the "Position" column, enter the Responsible Person's position/title at the agency. Under "Office Address" column, enter the address for the office from which the Responsible Person works. Under the "Department/Division" column, enter the department or division at the agency in which the Responsible Person works. Under the "Department/Division Summary" column, enter a brief summary (no more than 1-2 sentences) of what that department or division does in the agency.

Legal Responsibilities Satisfied:	Strategic Plan Part and Description	How it is S.M.A.R.T.:	Public Benefit/Intended Outcome:	Responsible Person Name:	Number of months person has been responsible for the goal or objective:	Position:	Office Address:	Department or Division:	Department or Division Summary:
(i.e. state and federal statutes or provisos the goal or objective is satisfying)	(i.e. Goal 1 - Insert description, Strategy 1.1 - Insert Description, Objective 1.1.1 - Insert Description)	Describe how each goal and objective is... <u>S</u> pecific; <u>M</u> easurable; <u>A</u> ttainable; <u>R</u> elevant; and <u>T</u> ime-bound	(Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome						
SC Legislation:59-53-10 Proviso 25.5	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers	Approve new academic certificates, diplomas, and degrees. Evaluate existing academic programs to academic standards. Evaluate annual tuition and fees in relationship with the Higher Education Price Index (HEPI). Deliver distance learning opportunities to meet the educational needs of South Carolinians'. Develop dual enrollment opportunities to meet the educational needs of South Carolinians.	Provide program evaluation, review, and approval. Maintain accessibility and affordability to higher education for South Carolina citizens. Provide responsible and flexible access to education, training, and retraining through distance learning technology. Provide responsible and flexible access to education and retraining through dual enrollment opportunities.	Dr. James C. Williamson	22	Executive Director	111 Executive Center Drive, Columbia, SC 29210	Executive Office	This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency.

SC Legislation:59-53-10	Objective 1.4.1 - Develop dual enrollment opportunities to meet the educational needs of South Carolinians	Track and report new program submissions annually by the total number of dual enrollment opportunities are currently available. Work individually with colleges and their coordinating school districts to see which distance learning opportunities would be relevant in their areas.	The ability to provide more dual enrollment opportunities to the students of South Carolina	Dr. Hope Rivers	60	Vice President for Academic Affairs	111 Executive Center Drive, Columbia, SC 29210	Academic Affairs	Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.
SC Legislation:59-53-10 Provisos 25.1-25.6	Goal 2 - Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.	Partner with SC Department of Employment and Workforce for employment data sharing. Participate in system wide data sharing and through access in the National Community College Benchmarking Project. (NCCBP). Develop reporting structures and dashboards for Continuing Education. Develop a complete Return on Investment (ROI) for the Technical College System. Provide excellent customer service through the IT Help Desk. Provide technical assistance and develop system-wide procurements. Provide technical assistance and reporting system wide for HRIS.	Improve system wide decision making by increasing access to data. Provide technical assistance to technical colleges.	Dr. James C. Williamson	22	Executive Director	111 Executive Center Drive, Columbia, SC 29210	Academic Affairs	This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency. The System supports the communications, marketing and research initiatives in order to create awareness and advocacy for the Technical College System.
The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 2.1 - Improve system-wide decision making by increasing access to data	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
SC Legislation:59-53-10	Objective 2.1.1 - Continue partnership with SC Department of Employment and Workforce for employment data sharing	To collaborate with the Department of Employment and Workforce on an annual basis to prepare a binding Memorandum of Agreement for the System Office and each institution.	Greater efficiency in data collection and reporting.	Khushru Tata	167	Vice President for Information Technology	111 Executive Center Drive, Columbia, SC 29210	Information Technology	Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.
SC Legislation:59-53-10	Objective 2.1.2- Continue participation in system-wide data sharing and through access in the National Community College Benchmarking Project (NCCBP)	To contract with the national Community College Benchmarking Project on an annual basis in order to streamline the data collection and reporting for performance funding purposes.	Greater efficiency in data collection and reporting.	Dr. Hope Rivers	60	Vice President for Academic Affairs	111 Executive Center Drive, Columbia, SC 29210	Academic Affairs	Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.
SC Legislation:59-53-10	Objective 2.1.3 - Develop reporting structure and dashboards for Continuing Education	To collaborate with Continuing Education divisions at each college in reporting the total number of continuing education contact hours they have at their institution. They would do this annually and report it through the State Board EDSS reporting system.	Greater efficiency in data collection and reporting.	Khushru Tata	167	Vice President for Information Technology	111 Executive Center Drive, Columbia, SC 29210	Information Technology	Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.

SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.1.1 - <i>Continue to develop and implement the workforce programs within the state</i>	To track and report data regarding workforce training program numbers such as the number of colleges delivering certain training and the number of students trained in these programs.	<i>The ability to provide collaboration and partnerships with the technical colleges and industry in workforce training and economic development for South Carolina.</i>	Susan Pretulak	54	Vice President for Economic Development and Training	111 Executive Center Drive, Columbia, SC 29210	Economic Development	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 3.2 - <i>Expand implementation of a state-wide coordinated strategy for the Technical College System's promotion and delivery of registered apprenticeships</i>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.2.1 - <i>Number of apprentices last year and since inception</i>	To track and report data regarding number of apprenticeships in South Carolina. This is done on a weekly basis.	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>	Susan Pretulak	54	Vice President for Economic Development and Training	111 Executive Center Drive, Columbia, SC 29210	Economic Development	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.2.2- <i>Number of companies last year and since inception</i>	To track and report data regarding number of companies with apprenticeships in South Carolina. This is done on a weekly basis.	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>	Susan Pretulak	54	Vice President for Economic Development and Training	111 Executive Center Drive, Columbia, SC 29210	Economic Development	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>

SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.2.3 - Top five industries served by NAICS code.	To track and report data regarding the top five industries with apprenticeships in South Carolina. This is done on a weekly basis.	The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.	Susan Pretulak	54	Vice President for Economic Development and Training	111 Executive Center Drive, Columbia, SC 29210	Economic Development	Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.
The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 3.3 - Provide customized start-up training for eligible new and expanding businesses through the System's readySC program	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.3.1 - Number of trainees last year and since inception	To track and report data regarding number of workforce trainees in South Carolina. This is done on a weekly basis.	The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.	Susan Pretulak	54	Vice President for Economic Development and Training	111 Executive Center Drive, Columbia, SC 29210	Economic Development	Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.
SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.3.2- Number of companies last year and since inception	To track and report data regarding number of companies with workforce trainees in South Carolina. This is done on a weekly basis.	The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.	Susan Pretulak	54	Vice President for Economic Development and Training	111 Executive Center Drive, Columbia, SC 29210	Economic Development	Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.

SC Legislation:59-53-10	Objective 4.2.1 - <i>Provide opportunities for participation in the Graduate Certificate program, Faculty Academy, and Leadership Academy</i>	These programs give staff the ability to move into leadership positions and roles that require more responsibility for the system.	<i>The ability to provide leadership through retention in staff.</i>	Dr. James C. Williamson	22	Executive Director	111 Executive Center Drive, Columbia, SC 29210	Executive Office	<i>This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency.</i>
SC Legislation:59-53-10	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>	Ensure annual reviews of state board policies by Institutional Peer Groups. Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources. Ensure annual reviews of Financial Statements and the Lottery Tuition Assistance Program. Establish a task force to review and negotiate a system wide master level agreement with the ERP provider. Develop a system wide information technology security review and a compliance review with DSIT. Increase the number of job postings for Inside Higher Education and Diversity in Higher Education.	Agency policies and procedures are reviewed and amended to ensure that they are relevant to the mission of the Technical College System.	Dr. James C. Williamson	22	Executive Director	111 Executive Center Drive, Columbia, SC 29210	Executive Office	<i>This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency.</i>
The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 5.1 - <i>Ensure State Board policies are relevant and reflect current state law</i>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
SC Legislation:59-53-10	Objective 5.1.1 - <i>Ensure annual reviews of State Board policies by Institutional Peer Groups</i>	<i>Coordinating peer groups review 1/3 or more of their policies. Recommendations are then made for edits, changes, or deletions to the Presidents Council and the State Board for approval.</i>	<i>Greater relevancy in policies and procedures.</i>	Dr. James C. Williamson	22	Executive Director	111 Executive Center Drive, Columbia, SC 29210	Executive Office	<i>This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency.</i>
SC Legislation:59-53-10	Objective 5.1.2- <i>Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources</i>	<i>Two colleges are selected annually for the Department of Education's Method of Administration audit.</i>	<i>To provide audit results regarding the MOA Review and to ensure colleges selected are in compliance.</i>	Dr. Hope Rivers	60	Vice President for Academic Affairs	111 Executive Center Drive, Columbia, SC 29210	Academic Affairs	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
SC Legislation:59-53-10	Objective 5.1.3 - <i>Ensure annual reviews of Financial Statements, Lottery Tuition Assistance Program, and financial processes</i>	Individual financial statements from the colleges are coordinated and reviewed annually prior to going to the Controller General's office. Lottery Tuition Assistance is reconciled each semester. Any college that exceeds +/- 10% of their projected disbursements are audited. Financial processes are reviewed quarterly.	<i>To provide financial accountability to all financial reporting, policies, and processes.</i>	Cindy Hoogenboom	14	Vice President for Finance	111 Executive Center Drive, Columbia, SC 29210	Finance	<i>Provides for the planning and management of the agency budget and financial resources; manages the procurement function; processes all disbursement transactions; maintains accounting records for the System Office, including state appropriations and bond funds for capital improvements; provides representation for the agency on Higher Education fiscal and funding matters; and provides for equitable distribution of allocation of funds to the technical colleges.</i>

The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 5.2 - Provide service to technical colleges through system-wide agreements	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
SC Legislation:59-53-10	Objective 5.2.1 - Establish a task force to review and negotiate a system-wide master level agreement with the ERP provider	Task force establishes needs, reviews, negotiates, and implements ERP system	Provide service to technical colleges through system-wide agreements	Khushru Tata	167	Vice President for Information Technology	111 Executive Center Drive, Columbia, SC 29210	Information Technology	Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.
SC Legislation:59-53-10	Objective 5.2.2 - Develop a system-wide information technology security review and in ensure compliance with DSIT	Implement System wide security review annually	Provide service to technical colleges through system-wide agreements	Khushru Tata	167	Vice President for Information Technology	111 Executive Center Drive, Columbia, SC 29210	Information Technology	Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.
SC Legislation:59-53-10	Objective 5.2.3 - Number of job postings for Inside Higher Education and Diversity in Higher Education	Implement advertising for job postings for higher level applicants	Provide wider range of applicants for positions offered at technical Colleges	Kandy Peacock	155	Vice President for Human Resources	111 Executive Center Drive, Columbia, SC 29210	Human Resources	HRS serves as a resource to System Office staff on personnel issues, including recruitment, compensation, classifications, and benefits. In addition, HRS serves as a resource to and audits authorized personnel transactions of the technical colleges for conformity with State OHR regulations and guidelines. HRS manages all FTE positions for the System.
SC Legislation:59-53-10	Goal 6 - Demonstrate quality of performance through Instructional Programs - Technical Colleges	Administer the Performance Funding Model that includes measurements on fiduciary and accountability performance, graduate placement performance, licensure Exam Pass Rates performance, Fall to Spring Persistence performance, Graduate Production Rates performance, and Enrollment performance.	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Dr. James C. Williamson	22	Executive Director	111 Executive Center Drive, Columbia, SC 29210	Executive Office	This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency. The System supports the communications, marketing and research initiatives in order to create awareness and advocacy for the Technical College System.
The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 6.1 - Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
SC Legislation:59-53-10	Objective 6.1.1 - Fiduciary and Accountability Performance	Reported annually. Colleges must meet four out of five criteria.	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Dr. Hope Rivers	60	Vice President for Academic Affairs	111 Executive Center Drive, Columbia, SC 29210	Academic Affairs	Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.
SC Legislation:59-53-10	Objective 6.1.2- Graduate Placement Performance	Reported annually. 80 % Placement Formula: # of reported graduates employed in their field of study or continuing their education / total # of graduates for the reporting year	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Dr. Hope Rivers	60	Vice President for Academic Affairs	111 Executive Center Drive, Columbia, SC 29210	Academic Affairs	Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.

SC Legislation:59-53-10	Objective 6.1.3 - <i>Licensure Exam Pass Rates Performance</i>	Reported annually. 80% Overall pass rate on licensure exams.	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	<i>Dr. Hope Rivers</i>	60	<i>Vice President for Academic Affairs</i>	111 Executive Center Drive, Columbia, SC 29210	<i>Academic Affairs</i>	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
SC Legislation:59-53-10	Objective 6.1.4 - <i>Fall to Spring Persistence Performance</i>	Reported annually. 71% Fall to Spring Persistence Formula: Spring Term - Students from the denominator who enrolled in spring / Fall Term: total credit students at end of fall term - students who graduated before spring term	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	<i>Dr. Hope Rivers</i>	60	<i>Vice President for Academic Affairs</i>	111 Executive Center Drive, Columbia, SC 29210	<i>Academic Affairs</i>	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
SC Legislation:59-53-10	Objective 6.1.5- <i>Graduate Production Rates Performance</i>	Reported annually. Graduate Production Formula: Unduplicated Graduate Headcount / Fall Term Unadjusted FTE.	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	<i>Dr. Hope Rivers</i>	60	<i>Vice President for Academic Affairs</i>	111 Executive Center Drive, Columbia, SC 29210	<i>Academic Affairs</i>	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
SC Legislation:59-53-10	Objective 6.1.6 - <i>Enrollment Performance</i>	Reported annually. Total Annualized Unduplicated Headcount by College	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	<i>Dr. Hope Rivers</i>	60	<i>Vice President for Academic Affairs</i>	111 Executive Center Drive, Columbia, SC 29210	<i>Academic Affairs</i>	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>

This is the next chart because once the agency has determined its goals, strategies and objectives, the agency needs to determine which of its programs will help achieve those objectives and goals and which programs may need to be curtailed or eliminated. If one program is helping accomplish an objective that a lot of other programs are also helping accomplish, the agency should consider whether the resources needed for that program could be better utilized (i.e. so the agency can most effectively and efficiently accomplish all of its goals and objectives) if they were distributed among the other programs that are helping accomplish the same objective or among programs that are helping accomplish other objectives.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

- Instructions :*
- 1) Under the "Name of Agency Program" column, enter the name of every program at the agency on a separate row.
 - 2) Under the "Description of Program" column, enter a 1-3 sentence description of the agency program.
 - 3) Under the "Legal Statute Requiring Program" column, enter the legal statute which requires (this is different than allows) the program, if the program is required by a state or federal statute or proviso. Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute. If the program is not required by a state or federal statute or proviso, enter "none."
 - 3) Under the "Objective the Program Helps Accomplish" column, enter the strategic plan objective number and description. The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart. Enter ONLY ONE objective per row. If an agency program helps accomplish multiple objectives, insert additional rows with that agency program information and enter each different objective it helps accomplish on a separate row.

Name of Agency Program	Description of Program	Legal Statute or Proviso Requiring the Program	Objective the Program Helps Accomplish (The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart) List <u>ONLY ONE</u> strategic objective per row.
Instructional Programs	This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statue in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.	SC Legislation:59-53-10	Objective 1.1.1 - Approve new academic certificates, diplomas, and degrees

<p>Instructional Programs</p>	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	<p>SC Legislation:59-53-10</p>	<p>Objective 1.1.2 - <i>Evaluate existing academic programs to academic standards</i></p>
<p>Administration</p>	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	<p>SC Legislation:59-53-10</p>	<p>Objective 1.2.1 - <i>Evaluate annual tuition and fees in relationship with the Higher Education Price Index (HEPI)</i></p>
<p>Instructional Programs</p>	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	<p>SC Legislation:59-53-10</p>	<p>Objective 1.3.1 - <i>Deliver distance learning opportunities to meet the educational needs of South Carolinians</i></p>

<p>Instructional Programs</p>	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	<p>SC Legislation:59-53-10</p>	<p>Objective 1.4.1 - <i>Develop dual enrollment opportunities to meet the educational needs of South Carolinians</i></p>
<p>Administration</p>	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	<p>SC Legislation:59-53-10</p>	<p>Objective 2.1.1 - <i>Continue partnership with SC Department of Employment and Workforce for employment data sharing</i></p>
<p>Instructional Programs</p>	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	<p>SC Legislation:59-53-10</p>	<p>Objective 2.1.2- <i>Continue participation in system-wide data sharing and through access in the National Community College Benchmarking Project (NCCBP)</i></p>

Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 2.1.3 - <i>Develop reporting structure and dashboards for Continuing Education</i>
Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10	Objective 2.1.4- <i>Develop and Complete a Return on Investment (ROI) for the readySC/ApprenticeshipSC portion of the agency</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 2.2.1 - <i>Provide excellent customer service through the IT Helpdesk</i>

Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 2.2.2- <i>Provide technical assistance and develop system-wide programs</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 2.2.3 - <i>Provide technical assistance and reporting system-wide for HRIS</i>
Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.1.1 - <i>Continue to develop and implement the workforce programs within the state</i>

Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.2.1 - <i>Number of apprentices last year and since inception</i>
Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.2.2- <i>Number of companies last year and since inception</i>
Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.2.3 - <i>Top five industries served by NAICS code.</i>

Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.3.1 - <i>Number of trainees last year and since inception</i>
Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.3.2- <i>Number of companies last year and since inception</i>
Economic Development	<p>This program consists of the Administrative and Special Schools Training units for the Economic Development division. This unit is essential in ensuring the Technical College Systems' vision which states that the SC Technical College System will lead the nation in delivering relevant and effective programs that advance workforce development and in ensuring attainment of student learning goals. This programmatic unit supports the intent our legislative statute in that our readySC program, known as Special Schools in the legislation was established as an economic development training incentive designed to guarantee that South Carolina could remain competitive through changing economic circumstances. It remains a key component in South Carolina's economic development engine and has been recognized for more than 50 years as one of the nation's premier programs of its kind. This programmatic unit also supports Apprenticeship Carolina, which was established in 2007. Apprenticeship Carolina works to ensure all employers in South Carolina have access to the information and technical assistance they need to create demand-driven registered apprenticeship programs at no cost to the employer.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 3.3.3 - <i>Top five industries served by NAICS code.</i>

Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 4.1.1 - <i>Develop legislative agenda to address the needs of the Technical College System</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10 Proviso 25.1-25.5	Objective 4.1.2 - <i>Develop and submit an annual Technical College System budget request</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 4.2.1 - <i>Provide opportunities for participation in the Graduate Certificate program, Faculty Academy, and Leadership Academy</i>

Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 5.1.1 - <i>Ensure annual reviews of State Board policies by Institutional Peer Groups</i>
Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statue in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 5.1.2- <i>Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 5.1.3 - <i>Ensure annual reviews of Financial Statements, Lottery Tuition Assistance Program, and financial processes</i>

Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 5.2.1 - <i>Establish a task force to review and negotiate a system-wide master level agreement with the ERP provider</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 5.2.2 - <i>Develop a system-wide information technology security review and in ensure compliance with DSIT</i>
Administration	<p>This program consist of the Administration Unit for the agency to include the President's Office, Finance and Human Resources, and Information Technology. This unit is essential in ensuring the success of the System's mission. The mission ensures that the System's activities are in harmony with the original legislation for the State Board for Technical and Comprehensive Education. Our system focuses on the important work of delivering relevant and effective educational programs that advance workforce development, promote the economy, and ensure attainment of student learning goals. Affordability and accessibility have long been key tenets of the Technical College System. The Administration Unit works closely with the sixteen technical colleges that are strategically located across the state of South Carolina in delivering these programs. The Administration Unit provides leadership doe the System in that they work collaboratively with that State Board members, the college Presidents, Legislators, and staff of 43 satellite campuses.</p>	SC Legislation:59-53-10	Objective 5.2.3 - <i>Number of job postings for Inside Higher Education and Diversity in Higher Education</i>

Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 6.1.1 - <i>Judiciary and Accountability Performance</i>
Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 6.1.2- <i>Graduate Placement Performance</i>
Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 6.1.3 - <i>Licensure Exam Pass Rates Performance</i>

Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 6.1.4 - <i>Fall to Spring Persistence Performance</i>
Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 6.1.5- <i>Graduate Production Rates Performance</i>
Instructional Programs	<p>This program consists of the Instructional Programs unit for the agency to include the Technical Colleges, System Wide Programs and Initiatives, and Employee Benefits – Instructional. This unit is essential in ensuring the Technical College Systems’ mission. The program is focused on the Technical Colleges themselves and the Academic Affairs & Student Services area within the System Office. The System as a whole has a tremendous impact and is far-reaching. It represents the largest higher education sector in the state educating more undergraduates than all other public colleges and universities combined. 58% of undergraduates enrolled at a public college or university attends one of our 16 technical colleges. This programmatic unit supports the intent of our legislative statute in that our colleges provide accessibility to students who want to attend college. Our colleges are strategically located across the state with nearly every South Carolinian within a thirty minute drive of one of our 16 main campuses or 43 satellite campuses. Also, our colleges make available flexible course offerings, a large array of online options, and degrees, diplomas, and certificates in many of South Carolina’s high demand high paying fields. Across our System, our colleges offer 77 degrees, 28 diplomas, and nearly 1100 certificate programs.</p>	SC Legislation:59-53-10	Objective 6.1.6 - <i>Enrollment Performance</i>

This is the next chart because once the agency determines its goals, strategies and objectives, as well as the programs that will best allow the agency to accomplish its objectives, the agency needs to determine how to allocate its funds to most effectively and efficiently accomplish the objectives. After allocating the funds to the objectives, the agency may decide to go back and revise which associated programs it will continue, curtail or eliminate in order to most effectively and efficiently accomplish its goals and objectives.

Agency Responding	State Board for Technical & Comprehensive
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-2016

IMPORTANT TIME SAVING NOTE: Please note that only one year of budgeted funds is requested. Once an agency is under study with the House Legislative Oversight Committee, the Committee may request information on how the agency budgeted and spent money for the previous five years. If an agency is chosen for study five years from now, the agency can quickly and easily combine the information from this chart for each of the last five years.

Part A Instructions : Estimated Funds Available this Fiscal Year (2015-16)

1) Please enter each source of funds for the agency in a separate column. Group the funding sources however is best for the agency (i.e. general appropriation programs, proviso 18.2, proviso 19.3, grant ABC, grant XYZ, Motor Vehicle User Fees, License Fines, etc.) to provide the information requested below each source (i.e. state, other or federal funding; recurring or one-time funding; etc.). The agency is not restricted by the number of columns below so please delete or add as many as needed. **However the agency chooses to group its funding sources, it should be clear through Part A and B, how much the agency estimates it has available to spend and where the agency has budgeted the funds it has available to spend.**

Part B Instructions : How Agency Budgeted Funds this Fiscal Year (2015-16)

- 1) Enter each agency objective and description (i.e. Objective 1.1.1 - insert description of objective). The agency can insert as many rows as necessary so that all objectives are included.
- 2) After entering all of the objectives, enter each "unrelated purpose" for which money received by the agency will go (i.e. Unrelated Purpose #1 - insert description of unrelated purpose) on a separate row. An "unrelated purpose" is money the agency is legislatively directed to spend on something that is not related to an agency objective (i.e. pass through, carry forward, etc.).
- 3) Enter how much money from each source of funds the agency budgets to spend on each objective and unrelated purpose. The "Total budgeted to spend on objectives and unrelated purposes" for each source of funds in Part B should equal the "Amount estimated to have available to spend this fiscal year" in Part A.

Explanations from the Agency regarding Part A:

Insert any additional explanations the agency would like to provide related to the information it provides below.

**PART A
Estimated Funds
Available this
Fiscal Year
(2015-16)**

Source of Funds:	Totals	Part 1A Recurring Funds	Non-Recurring Funds 118.14 and Sec. 3 H4230	Capital Reserve H.3702	Federal Funds	Other Funds
Is the source state, other or federal funding:	Totals	State Funds	State Funds	State Funds	Federal Funds	Other Funds
Is funding recurring or one-time?	Totals	Recurring	Non-Recurring	Non-Recurring	Both	Both
\$ From Last Year Available to Spend this Year						
Amount available at end of previous fiscal year	10% and readySC	4,498,152	0	5,375,720	0	0
Amount available at end of previous fiscal year that agency can actually use this fiscal year:	Training Carry Forward	4,498,152	0	5,375,720	0	0

	If the amounts in the two rows above are not the same, explain why :	Enter explanation for each fund to the right					
	\$ Estimated to Receive this Year						
	Amount budgeted/estimated to receive in this fiscal year:		132,616,954	8,758,881	38,349,000	50,992,188	512,305,998
	Total Actually Available this Year						
	Amount estimated to have available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount budgeted/estimated to receive this fiscal year):		137,115,106	8,758,881	43,724,720	50,992,188	512,305,998

Explanations from the Agency regarding Part B:

Insert any additional explanations the agency would like to provide related to the information it provides below.

PART B
How Agency
Budgeted Funds
this Fiscal Year
(2015-16)

Source of Funds: (the rows to the left should populate automatically from what the agency entered in Part A)	Totals	Part 1A Recurring Funds	Non-Recurring Funds 118.14 and Sec. 3 H4230	Capital Reserve H.3702	Federal Funds	Other Funds
Is source state, other or federal funding: (the rows to the left should populate automatically from what the agency entered in Part A)	Totals	State Funds	State Funds	State Funds	Federal Funds	Other Funds
Restrictions on how agency is able to spend the funds from this source:	n/a	Operating, Personnel, and some restricted Training	Restricted - Training, College Initiatives, and some restricted projects	Restricted - Training, College Initiatives, and Capital Projects	Restricted Grants	Operating, Personnel and some Restricted Grants
Amount estimated to have available to spend this fiscal year: (the rows to the left should populate automatically from what the agency entered in Part A)	\$0	\$137,115,106	\$8,758,881	\$43,724,720	\$50,992,188	\$512,305,998
Are expenditure of funds tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	n/a	Yes	Yes	Yes	Agency - Yes - but Colleges have separate accounting systems - tracked through reporting and separate financial statements	Agency - Yes - but Colleges have separate accounting systems - tracked through reporting and separate financial statements
Where Agency Budgeted to Spend Money this Year						
Objective 1.1.1 - Approve new academic certificates, diplomas, and degrees		<p style="text-align: center;">NOTE:</p> <p><i>Our agency does not budget by objectives that are stated in our strategic planning documents. These objectives are solely for the System Office, and because we are an unusual agency, in that we are a system office with 16 individual colleges that receive appropriations in recurring, non-recurring, federal, and other we have usually disbursed the majority of those funds (67%) in the first quarter of the fiscal year. Although restricted, many of the non-recurring or capital reserve funds that are for training and capital projects can be carry-forwarded and span over more than one fiscal year. The objectives we have stated are for the system office and are the objectives we report in the annual accountability report. All budget plans for the system office to include the allocations to the colleges - but are not considered objectives - and for each of the technical colleges are available upon request .</i></p>				
Objective 1.1.2 - Evaluate existing academic programs to academic standards						
Objective 1.2.1 - Evaluate annual tuition and fees in relationship with the Higher Education Price Index (HEPI)						
Objective 1.3.1 - Deliver distance learning opportunities to meet the educational needs of South Carolinians						
Objective 1.4.1 - Develop dual enrollment opportunities to meet the educational needs of South Carolinians						
Objective 2.1.1 - Continue partnership with SC Department of Employment and Workforce for employment data sharing						

Objective 2.1.2- <i>Continue participation in system-wide data sharing and through access in the National Community College Benchmarking Project (NCCBP)</i>						
Objective 2.1.3 - <i>Develop reporting structure and dashboards for Continuing Education</i>						
Objective 2.1.4- <i>Develop and Complete a Return on Investment (ROI) for the readySC/ApprenticeshipSC portion of the agency</i>						
Objective 2.2.1 - <i>Provide excellent customer service through the IT Helpdesk</i>						
Objective 2.2.2- <i>Provide technical assistance and develop system-wide programs</i>						
Objective 2.2.3 - <i>Provide technical assistance and reporting system-wide for HRIS</i>						
Objective 3.1.1 - <i>Continue to develop and implement the workforce programs within the state</i>						
Objective 3.2.1 - <i>Number of apprentices last year and since inception</i>						
Objective 3.2.2- <i>Number of companies last year and since inception</i>						
Objective 3.2.3 - <i>Top five industries served by NAICS code.</i>						
Objective 3.3.1 - <i>Number of trainees last year and since inception</i>						
Objective 3.3.2- <i>Number of companies last year and since inception</i>						
Objective 3.3.3 - <i>Top five industries served by NAICS code.</i>						
Objective 4.1.1 - <i>Develop legislative agenda to address the needs of the Technical College System</i>						

Objective 4.1.2 - Develop and submit an annual Technical College System budget request						
Objective 4.2.1 - Provide opportunities for participation in the Graduate Certificate program, Faculty Academy, and Leadership Academy						
Objective 5.1.1 - Ensure annual reviews of State Board policies by Institutional Peer Groups						
Objective 5.1.2- Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources						
Objective 5.1.3 - Ensure annual reviews of Financial Statements, Lottery Tuition Assistance Program, and financial processes						
Objective 5.2.1 - Establish a task force to review and negotiate a system-wide master level agreement with the ERP provider						
Objective 5.2.2 - Develop a system-wide information technology security review and in ensure compliance with DSIT						
Objective 5.2.3 - Number of job postings for Inside Higher Education and Diversity in Higher Education						
Objective 6.1.1 - Judiciary and Accountability Performance						
Objective 6.1.2- Graduate Placement Performance						
Objective 6.1.3 - Licensure Exam Pass Rates Performance						
Objective 6.1.4 - Fall to Spring Persistence Performance						
Objective 6.1.5- Graduate Production Rates Performance						
Objective 6.1.6 - Enrollment Performance						

Total Budgeted to Spend on Objectives and Unrelated Purposes: (this should be the same as Amount estimated to have available to spend this fiscal year)						
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This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.1 - Provide program evaluation, review, and approval Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 1.1.1 - Approve new academic certificates, diplomas, and degrees Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	The ability to provide relevant and high quality programs and services to all students. Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	Instructional Programs Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	Dr. Hope Rivers Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60
Position:	VP for Academic Affairs
Office Address:	111 Executive Center Drive, Columbia, SC 29210
Department or Division:	Academic Affairs

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance	
Objective Number and Description	Objective 1.1.1 - Approve new academic certificates, diplomas, and degrees
Performance Measure:	# of New Academic Certificates, Diplomas and Degrees
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	34
2014-15 Target Results:	34
2014-15 Actual Results (as of 6/30/15):	43
2015-16 Minimum Acceptable Results:	38
2015-16 Target Results:	43
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	<i>To provide relevant and high quality programs and services to all students.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	To attempt to reach the same results as last year	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.1 - Provide program evaluation, review, and approval Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 1.1.2 - Evaluate existing academic programs to academic standards Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	The ability to provide relevant and high quality programs and services to all students. Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	Instructional Programs Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	Dr. Hope Rivers Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60
Position:	VP for Academic Affairs
Office Address:	111 Executive Center Drive, Columbia, SC 29210
Department or Division:	Academic Affairs

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
---------------------------------	---

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 1.1.2 - Evaluate existing academic programs to academic standards
Performance Measure:	# of Existing Academic Program evaluations in good standing to include degrees, diplomas, and certificates
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	952
2014-15 Target Results:	952
2014-15 Actual Results (as of 6/30/15):	929
2015-16 Minimum Acceptable Results:	940
2015-16 Target Results:	952

Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	<i>The ability to provide relevant and high quality programs and services to all students.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Will continue to perform program reviews against criteria and standards	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The maximum number of reviews that have been performed	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.2 - <i>Maintain accessibility and affordability to higher education for South Carolina citizens</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 1.2.1 - <i>Evaluate annual tuition and fees in relationship with the Higher Education Prize Index (HEPI)</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>The ability to provide students with the best value for their education.</i> Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i> Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	<i>Cindy Hoogenboom</i> Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	14
Position:	<i>Vice President for Finance</i>
Office Address:	<i>111 Executive Center Dr., Columbia SC 29210</i>
Department or Division:	<i>Finance</i>

Department or Division Summary:	<i>Provides for the planning and management of the agency budget and financial resources; manages the procurement function; processes all disbursement transactions; maintains accounting records for the System Office, including state appropriations and bond funds for capital improvements; provides representation for the agency on Higher Education fiscal and funding matters; and provides for equitable distribution of allocation of funds to the technical colleges.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 1.2.1 - Evaluate annual tuition and fees in relationship with the Higher Education Prize Index (HEPI)
Performance Measure:	% of increase for Tuition and Fees - State Board Minimum and Maximum Tuition Range
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	1.6% HEPI
2014-15 Target Results:	Annual HEPI rate
2014-15 Actual Results (as of 6/30/15):	3.0% HEPI

2015-16 Minimum Acceptable Results:	Annual HEPI rate	
2015-16 Target Results:	Annual HEPI rate	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Cindy Hoogenboom, Vice President for Finance	
Why was this performance measure chosen?	<i>To provide students with the best value for their education.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Cindy Hoogenboom, Vice President for Finance	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Annual HEPI rate	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.3 - Provide responsible and flexible access to education, training, and re-training through distance learning technology Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 1.3.1 - Deliver distance learning opportunities to meet the educational needs of South Carolinians Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	The ability to provide more distance learning opportunities for the students of South Carolina Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	Instructional Programs Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	Dr. Hope Rivers Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60
Position:	Vice President for Academic Affairs
Office Address:	111 Executive Center Dr, Columbia, SC 29210
Department or Division:	Academic Affairs

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

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Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 1.3.1 - Deliver distance learning opportunities to meet the educational needs of South Carolinians
Performance Measure:	# of Distance Learning Opportunities
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	2237
2014-15 Target Results:	2237
2014-15 Actual Results (as of 6/30/15):	2748
2015-16 Minimum Acceptable Results:	2500
2015-16 Target Results:	2748
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	<i>The ability to provide more distance learning opportunities for the students of South Carolina</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	To attempt to reach the same results as last year	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 1 - Ensure excellence and value by providing high quality relevant programs and services to all customers Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.5 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.4 - Provide responsible and flexible access to education, training, and re-training through dual enrollment opportunities Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 1.4.1 - Develop dual enrollment opportunities to meet the educational needs of South Carolinians Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	The ability to provide more dual enrollment opportunities to the students of South Carolina Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	Instructional Programs Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	Dr. Hope Rivers Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60
Position:	Vice President for Academic Affairs
Office Address:	111 Executive Center Drive, Columbia, SC 29210
Department or Division:	Academic Affairs

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 1.4.1 - Develop dual enrollment opportunities to meet the educational needs of South Carolinians
Performance Measure:	# of Dual Enrollment Opportunities
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	1066
2014-15 Target Results:	1066
2014-15 Actual Results (as of 6/30/15):	845
2015-16 Minimum Acceptable Results:	950
2015-16 Target Results:	1066
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Finance	
Why was this performance measure chosen?	<i>The ability to provide more dual enrollment opportunities to the students of South Carolina</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Will continue to offer relevant opportunities for dual enrollment at each college	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Finance	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Would like to achieve the highest actual results we have had in the past.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Questionable	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	We are working individually with colleges to make sure they are offering the most relevant dual enrollment opportunities.	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i> Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 - <i>Improve system-wide decision making by increasing access to data</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 2.1.1 - <i>Continue partnership with SC Department of Employment and Workforce for employment data sharing</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>Greater efficiency in data collection and reporting.</i> Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i> Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	<i>Khushru Tata</i> Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>167</i>
Position:	<i>Vice President for Information Technology</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Information Technology</i>
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

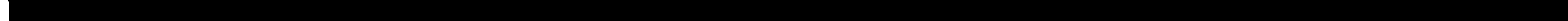
Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.1 - Continue partnership with SC Department of Employment and Workforce for employment data sharing	
Performance Measure:	Execution of Data Sharing agreement with SCDEW	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	6/10/2014	
2014-15 Target Results:	6/10/2015	
2014-15 Actual Results (as of 6/30/15):	5/15/2015	
2015-16 Minimum Acceptable Results:	6/10/2016	
2015-16 Target Results:	6/10/2016	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Khushru Tata Vice President for Information Technology	
Why was this performance measure chosen?	Greater efficiency in data collection and reporting.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Khushru Tata Vice President for Information Technology	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Latest Date prior to end of fiscal year
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	YES
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i> Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 - <i>Improve system-wide decision making by increasing access to data</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 2.1.2- <i>Continue participation in system-wide data sharing and through access in the National Community College Benchmarking Project (NCCBP)</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>Greater efficiency in data collection and reporting.</i> Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	<i>Instructional Programs</i> Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	<i>Dr. Hope Rivers</i> Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60
Position:	<i>Vice President for Academic Affairs</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Academic Affairs</i>

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.2- Continue participation in system-wide data sharing and through access in the National Community College Benchmarking Project (NCCBP)
Performance Measure:	Execution of data sharing agreement with National Community College Benchmarking Project (NCCBP)
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	6/27/2014
2014-15 Target Results:	6/27/2015
2014-15 Actual Results (as of 6/30/15):	3/15/2015

2015-16 Minimum Acceptable Results:	6/15/2016	
2015-16 Target Results:	6/15/2016	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President of Academic Affairs	
Why was this performance measure chosen?	<i>Greater efficiency in data collection and reporting.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President of Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Deadline prior to close of fiscal year and reporting requirements of the Performance Formula	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i> Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 - <i>Improve system-wide decision making by increasing access to data</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 2.1.3 - <i>Develop reporting structure and dashboards for Continuing Education</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>Greater efficiency in data collection and reporting.</i> Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i> Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	<i>Khushru Tata</i> Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>167</i>
Position:	<i>Vice President for Information Technology</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Information Technology</i>
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>
Amount Budgeted and Spent To Accomplish Objective	

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
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- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.3 - Develop reporting structure and dashboards for Continuing Education
Performance Measure:	Number of continuing Education Contact hours
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	98112
2014-15 Target Results:	100114
2014-15 Actual Results (as of 6/30/15):	106932
2015-16 Minimum Acceptable Results:	100000
2015-16 Target Results:	100114
Details	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected
What are the names and titles of the individuals who chose this as a performance measure?	Khushru Tata Vice President for Information Technology
Why was this performance measure chosen?	Greater efficiency in data collection and reporting.
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA
What are the names and titles of the individuals who chose the target value for 2015-16?	Khushru Tata Vice President for Information Technology
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Since continuing education is a moving target, the number of reasonable possible contact hours

Insert any further explanation, if needed

Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i> Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 - <i>Improve system-wide decision making by increasing access to data</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 2.1.4- <i>Develop and Complete a Return on Investment (ROI) for the readySC/ApprenticeshipSC portion of the agency</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>To provide an official report from an outside entity that states the Return on Investment that our readySC and ApprenticeshipSC divisions provide to the state of South Carolina.</i> Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i> Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	<i>Susan Pretulak</i> Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>54</i>
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.4- Develop and Complete a Return on Investment (ROI) for the readySC/ApprenticeshipSC portion of the agency
Performance Measure:	Execution of Return on Investment Study for readySC and ApprenticeshipSC

Type of Measure:		Outcome
Results		
2013-14 Actual Results (as of 6/30/14):	NA	
2014-15 Target Results:	NA	
2014-15 Actual Results (as of 6/30/15):	6/28/2015	
2015-16 Minimum Acceptable Results:	NA	
2015-16 Target Results:	NA	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development	
Why was this performance measure chosen?	<i>To provide an official report from an outside entity that states the Return on Investment that our readySC and ApprenticeshipSC divisions provide to the state of South Carolina.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	NA	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6
# and description of Strategy the Objective is under:	Strategy 2.2 - <i>Provide technical assistance for the technical colleges</i>
Objective	
Objective # and Description:	Objective 2.2.1 - <i>Provide excellent customer service through the IT Helpdesk</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	<i>Greater efficiency in technical support for the System as a whole</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Khushru Tata</i>
Number of Months Responsible:	<i>167</i>
Position:	<i>Vice President for Information Technology</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Information Technology</i>
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.2.1 - Provide excellent customer service through the IT Helpdesk	
Performance Measure:	# of Helpdesk calls supported	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	4364	
2014-15 Target Results:	3750	
2014-15 Actual Results (as of 6/30/15):	4545	
2015-16 Minimum Acceptable Results:	3800	
2015-16 Target Results:	3800	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Khushru Tata, Vice President for Information Technology	
Why was this performance measure chosen?	Greater efficiency in technical support for the System as a whole	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Khushru Tata, Vice President for Information Technology	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Set it lower than actual results in hope that support calls would decrease but high enough to meet the needs of the calls efficiently
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.2 - <i>Provide technical assistance for the technical colleges</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 2.2.2- <i>Provide technical assistance and develop system-wide programs</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>Greater efficiency in technical support for the System as a whole</i>	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Administration</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Khushru Tata</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>167</i>	
Position:	<i>Vice President for Information Technology</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Information Technology</i>	
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>	

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

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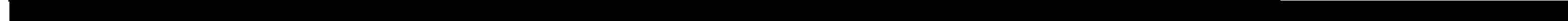
Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.2.2- Provide technical assistance and develop system-wide programs	
Performance Measure:	# of system wide projects	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	19	
2014-15 Target Results:	20	
2014-15 Actual Results (as of 6/30/15):	22	
2015-16 Minimum Acceptable Results:	20	
2015-16 Target Results:	20	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Various Vice Presidents	
Why was this performance measure chosen?	Greater efficiency in technical support for the System as a whole	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Various Vice Presidents	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Realistic number of system wide projects that could be taken on - anywhere from procurement, to security, to academically
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 2 - <i>Achieve greater efficiency and effectiveness in fulfilling the Technical College System's mission through coordinated college and state-level leadership.</i> Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Provisos 25.1-25.6 Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.2 - <i>Provide technical assistance for the technical colleges</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective	
Objective # and Description:	Objective 2.2.3 - <i>Provide technical assistance and reporting system-wide for HRIS</i> Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>Greater efficiency in technical support for the System as a whole</i> Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i> Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person	
Name:	<i>Khushru Tata</i> Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>167</i>
Position:	<i>Vice President for Information Technology</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Information Technology</i>
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

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Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.2.3 - Provide technical assistance and reporting system-wide for HRIS	
Performance Measure:	Upload college HR data to HRIS	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	Bi-Monthly	
2014-15 Target Results:	Bi-Monthly	
2014-15 Actual Results (as of 6/30/15):	Bi-Monthly	
2015-16 Minimum Acceptable Results:	Bi-Monthly	
2015-16 Target Results:	Bi-Monthly	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Khushru Tata, Vice President for Information Technology	
Why was this performance measure chosen?	Greater efficiency in technical support for the System as a whole	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Khushru Tata, Vice President for Information Technology	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	None - remain constant
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 3.1 - <i>Initiate strategic partnerships that respond to statewide economic and workforce needs</i>
Objective	
Objective # and Description:	Objective 3.1.1 - <i>Continue to develop and implement the workforce programs within the state</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry in workforce training and economic development for South Carolina.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Economic Development</i>
Responsible Person	
Name:	<i>Susan Pretulak</i>
Number of Months Responsible:	54
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.1.1 - Continue to develop and implement the workforce programs within the state
Performance Measure:	# of colleges delivering training and # of trainees for SCMC

Type of Measure:		Outcome
Results		
2013-14 Actual Results (as of 6/30/14):	501	
2014-15 Target Results:	600	
2014-15 Actual Results (as of 6/30/15):	842	
2015-16 Minimum Acceptable Results:	350	
2015-16 Target Results:	500	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development	
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry in workforce training and economic development for South Carolina.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Funding for program and possible number of trainees	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 3.2 - <i>Expand implementation of a state-wide coordinated strategy for the Technical College System's promotion and delivery of registered apprenticeships</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 3.2.1 - <i>Number of apprentices last year and since inception</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Economic Development</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Susan Pretulak</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>54</i>	
Position:	<i>Vice President for Economic Development</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Economic Development</i>	

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
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Types of Performance Measures:

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Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.2.1 - Number of apprentices last year and since inception
Performance Measure:	# of apprenticeships annually and to date

Type of Measure:		Outcome
Results		
	2013-14 Actual Results (as of 6/30/14):	2356 and 10000
	2014-15 Target Results:	20000 before 2020
	2014-15 Actual Results (as of 6/30/15):	2788 and 12800
	2015-16 Minimum Acceptable Results:	20000 before 2020
	2015-16 Target Results:	20000 before 2020
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development	
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Goal of 20000 apprenticeships by year 2020	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 3.2 - <i>Expand implementation of a state-wide coordinated strategy for the Technical College System's promotion and delivery of registered apprenticeships</i>
Objective	
Objective # and Description:	Objective 3.2.2- <i>Number of companies last year and since inception</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Economic Development</i>
Responsible Person	
Name:	<i>Susan Pretulak</i>
Number of Months Responsible:	54
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

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Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

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Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

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Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

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PERFORMANCE MEASURES

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Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.2.2- Number of companies last year and since inception
Performance Measure:	# of companies participating in apprenticeships annually and to date
Type of Measure:	Outcome

Results	
2013-14 Actual Results (as of 6/30/14):	70 and 663
2014-15 Target Results:	1000 by 2020
2014-15 Actual Results (as of 6/30/15):	111 and 748
2015-16 Minimum Acceptable Results:	1000 by 2020
2015-16 Target Results:	1000 by 2020
Details	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Goal of 1000 by year of 2020
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA

Insert any further explanation, if needed

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

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Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 3.2 - <i>Expand implementation of a state-wide coordinated strategy for the Technical College System's promotion and delivery of registered apprenticeships</i>
Objective	
Objective # and Description:	Objective 3.2.3 - <i>Top five industries served by NAICS code.</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Economic Development</i>
Responsible Person	
Name:	<i>Susan Pretulak</i>
Number of Months Responsible:	54
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

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Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

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Total Actually Spent:	Agency will provide next year

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How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.2.3 - Top five industries served by NAICS code.
Performance Measure:	Top Five Industries in Apprenticeship Program
Type of Measure:	Outcome

Results	
2013-14 Actual Results (as of 6/30/14):	Health and Personal Care, Specialty Trade Contractors, Fabricated Metal Manufacturing, Equipment Manufacturing, and Machinery Manufacturing
2014-15 Target Results:	NA
2014-15 Actual Results (as of 6/30/15):	Health and Personal Care, Specialty Trade Contractors, Fabricated Metal Manufacturing, Transportation and Equipment Manufacturing, and Justice and Safety Advocates
2015-16 Minimum Acceptable Results:	NA
2015-16 Target Results:	NA
Details	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for apprenticeships for South Carolina.</i>
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	<i>Top five industries served by NAICS code.</i>
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA

Insert any further explanation, if needed

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 3.3 - <i>Provide customized start-up training for eligible new and expanding businesses through the System's readySC program</i>
Objective	
Objective # and Description:	Objective 3.3.1 - <i>Number of trainees last year and since inception</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Economic Development</i>
Responsible Person	
Name:	<i>Susan Pretulak</i>
Number of Months Responsible:	54
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
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Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.3.1 - Number of trainees last year and since inception
Performance Measure:	# of readySC participants annually and to date
Type of Measure:	Outcome

Results	
2013-14 Actual Results (as of 6/30/14):	4622 and 280574
2014-15 Target Results:	NA
2014-15 Actual Results (as of 6/30/15):	4637 and 285211
2015-16 Minimum Acceptable Results:	NA
2015-16 Target Results:	NA
Details	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.</i>
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	No minimum set as it is always a moving target depending on how many training programs are active
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	NA
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA

Insert any further explanation, if needed

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 3.3 - <i>Provide customized start-up training for eligible new and expanding businesses through the System's readySC program</i>
Objective	
Objective # and Description:	Objective 3.3.2- <i>Number of companies last year and since inception</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Economic Development</i>
Responsible Person	
Name:	<i>Susan Pretulak</i>
Number of Months Responsible:	54
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

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Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

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Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

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Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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Types of Performance Measures:

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Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.3.2- Number of companies last year and since inception
Performance Measure:	# of companies participating in readySC annually and to date
Type of Measure:	Outcome

Results	
2013-14 Actual Results (as of 6/30/14):	81 and 2076
2014-15 Target Results:	NA
2014-15 Actual Results (as of 6/30/15):	87 and 2126
2015-16 Minimum Acceptable Results:	NA
2015-16 Target Results:	NA
Details	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.</i>
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	No minimum set as it is always a moving target depending on how many companies are active
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA

Insert any further explanation, if needed

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

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Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 3 - <i>Develop a world class workforce to fulfill the demands of an evolving and diversified state economy</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 3.3 - <i>Provide customized start-up training for eligible new and expanding businesses through the System's readySC program</i>
Objective	
Objective # and Description:	Objective 3.3.3 - <i>Top five industries served by NAICS code.</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Economic Development</i>
Responsible Person	
Name:	<i>Susan Pretulak</i>
Number of Months Responsible:	54
Position:	<i>Vice President for Economic Development</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Economic Development</i>

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Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides the management and support services to facilitate the statewide efforts for the recruitment of the new and expanding industries in South Carolina; these efforts are made in cooperation with the Department of Commerce and other agencies to create new jobs for the state. The System supports the business-led initiative to implement a statewide registered apprenticeship awareness and facilitation process. In order to take advantage of the statewide network that already exists, the System has agreed to serve as the centralizing operational force behind this process, utilizing an organizational relationship similar to the successful Center for Accelerated Technology Training model.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

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PERFORMANCE MEASURES

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Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.3.3 - Top five industries served by NAICS code.
Performance Measure:	Top Five Industries in readySC program
Type of Measure:	Outcome

Results	
2013-14 Actual Results (as of 6/30/14):	Transportation, Equipment Mfg., Plastics and Rubber Mfg., Warehousing and Storage, Fabricated Metal Products, Ambulatory Medical Services
2014-15 Target Results:	NA
2014-15 Actual Results (as of 6/30/15):	Transportation, Equipment Mfg., Plastics and Rubber Mfg., Warehousing and Storage, Fabricated Metal Products, Professional Scientific and Technical Services, Food Mfg.
2015-16 Minimum Acceptable Results:	NA
2015-16 Target Results:	NA
Details	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected
What are the names and titles of the individuals who chose this as a performance measure?	Susan Pretulak, Vice President for Economic Development
Why was this performance measure chosen?	<i>The ability to provide collaboration and partnerships with the technical colleges and industry for workforce training in South Carolina.</i>
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA
What are the names and titles of the individuals who chose the target value for 2015-16?	Susan Pretulak, Vice President for Economic Development
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	<i>Top five industries served by NAICS code.</i>
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA

Insert any further explanation, if needed

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

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Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 4 - <i>Acquire the financial and infrastructure resources necessary to achieve the Technical College System's mission</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5
# and description of Strategy the Objective is under:	Strategy 4.1 - <i>Further enhance education and training goals of the Technical College System by successfully guiding system initiatives as they relate to legislative priorities</i>
Objective	
Objective # and Description:	Objective 4.1.1 - <i>Develop legislative agenda to address the needs of the Technical College System</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5
Public Benefit/Intended Outcome:	<i>To provide legislative and fiscal responsibility and accountability.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Joren Bartlett</i>
Number of Months Responsible:	<i>120</i>
Position:	<i>Vice President for Governmental Relations</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Executive Office</i>
Department or Division Summary:	<i>This division provides executive leadership and planning for the sixteen technical colleges and the State Board on legislative matters.</i>

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Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

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How the Agency is Measuring its Performance

Objective Number and Description	Objective 4.1.1 - Develop legislative agenda to address the needs of the Technical College System	
Performance Measure:	Legislative Agenda is developed in a timely manner	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	September 2013	
2014-15 Target Results:	September 2014	
2014-15 Actual Results (as of 6/30/15):	September 2014	
2015-16 Minimum Acceptable Results:	September 2015	
2015-16 Target Results:	August 2015	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Joren Bartlett, Vice President for Governmental Relations	
Why was this performance measure chosen?	To provide legislative and fiscal responsibility and accountability.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Joren Bartlett, Vice President for Governmental Relations	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Adequate time frame for approval and to submit budget
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	YES
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 4 - <i>Acquire the financial and infrastructure resources necessary to achieve the Technical College System's mission</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 4.1 - <i>Further enhance education and training goals of the Technical College System by successfully guiding system initiatives as they relate to legislative priorities</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 4.1.2 - <i>Develop and submit an annual Technical College System budget request</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>To provide legislative and fiscal responsibility and accountability.</i>	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Administration</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Cindy Hoogenboom</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>14</i>	
Position:	<i>Vice President for Finance</i>	
Office Address:	<i>111 Executive Office Dr, Columbia, SC 29210</i>	
Department or Division:	<i>Finance</i>	

Department or Division Summary:	<i>Provides for the planning and management of the agency budget and financial resources; manages the procurement function; processes all disbursement transactions; maintains accounting records for the System Office, including state appropriations and bond funds for capital improvements; provides representation for the agency on Higher Education fiscal and funding matters; and provides for equitable distribution of allocation of funds to the technical colleges.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 4.1.2 - Develop and submit an annual Technical College System budget request
Performance Measure:	Annual Budget Request Submitted by deadline
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	October 2013
2014-15 Target Results:	October 2014
2014-15 Actual Results (as of 6/30/15):	October 2014
2015-16 Minimum Acceptable Results:	October 2015

2015-16 Target Results:		October 2015
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	State	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Cindy Hoogenboom, Vice President for Finance	
Why was this performance measure chosen?	<i>To provide legislative and fiscal responsibility and accountability.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Cindy Hoogenboom, Vice President for Finance	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Deadline for submission	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 4 - <i>Acquire the financial and infrastructure resources necessary to achieve the Technical College System's mission</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10 and Proviso 25.1-25.5	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 4.2 - <i>Foster system-wide leadership through statewide professional development programs</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 4.2.1 - <i>Provide opportunities for participation in the Graduate Certificate program, Faculty Academy, and Leadership Academy</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10 and Proviso 25.1-25.5	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>The ability to provide leadership through retention in staff.</i>	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Administration</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Dr. James C. Williamson</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>22</i>	
Position:	<i>Executive Director</i>	
Office Address:	<i>111 Executive Center Dr, Columbia, SC 29210</i>	
Department or Division:	<i>Executive Office</i>	

Department or Division Summary:	<i>This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 4.2.1 - Provide opportunities for participation in the Graduate Certificate program, Faculty Academy, and Leadership Academy
Performance Measure:	# of participants in Leadership Programs
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	169
2014-15 Target Results:	165
2014-15 Actual Results (as of 6/30/15):	181
2015-16 Minimum Acceptable Results:	160

2015-16 Target Results:		165
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. James C. Williamson, Executive Director	
Why was this performance measure chosen?	<i>The ability to provide leadership through retention in staff.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. James C. Williamson, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Number of eligible staff among the system as a whole who are eligible to participate	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 5.1 - <i>Ensure State Board policies are relevant and reflect current state law</i>
Objective	
Objective # and Description:	Objective 5.1.1 - <i>Ensure annual reviews of State Board policies by Institutional Peer Groups</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	<i>Greater relevancy in policies and procedures.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Dr. James C. Williamson</i>
Number of Months Responsible:	<i>22</i>
Position:	<i>Executive Director</i>
Office Address:	<i>111 Executive Center Dr, Columbia, SC 29210</i>
Department or Division:	<i>Executive Office</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>This division provides executive leadership and planning for the sixteen technical colleges and the State Board on advocacy, policy development, legislative matters, and communications and public initiatives. The System Office President also provides assistance and direction in obtaining and developing potential grants for the agency.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 5.1.1 - Ensure annual reviews of State Board policies by Institutional Peer Groups
Performance Measure:	# of Policies reviewed
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	1/3
2014-15 Target Results:	1/3
2014-15 Actual Results (as of 6/30/15):	1/3
2015-16 Minimum Acceptable Results:	1/3
2015-16 Target Results:	1/3
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. James C. Williamson, Executive Director	
Why was this performance measure chosen?	<i>Greater relevancy in policies and procedures.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. James C. Williamson, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	No change - standard for our agency - a reasonable number of reviews annually - puts all policies on a 3 year rotation	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 5.1 - <i>Ensure State Board policies are relevant and reflect current state law</i>
Objective	
Objective # and Description:	Objective 5.1.2- <i>Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	<i>To provide audit results regarding the MOA Review and to ensure colleges selected are in compliance.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Dr. Hope Rivers</i>
Number of Months Responsible:	60
Position:	<i>Vice President for Academic Affairs</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Academic Affairs</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

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- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

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Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 5.1.2- Administer Federal Methods of Administration (MOA) - Office of Civil Rights Compliance Review - Academics, Facilities, and Human Resources
Performance Measure:	# of MOA Audits performed annually
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	2
2014-15 Target Results:	2
2014-15 Actual Results (as of 6/30/15):	2
2015-16 Minimum Acceptable Results:	2

2015-16 Target Results: 2		
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Federal	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President of Academic Affairs	
Why was this performance measure chosen?	<i>To provide audit results regarding the MOA Review and to ensure colleges selected are in compliance.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President of Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Required number chosen by DOE each year	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 5.1 - <i>Ensure State Board policies are relevant and reflect current state law</i>
Objective	
Objective # and Description:	Objective 5.1.3 - <i>Ensure annual reviews of Financial Statements, Lottery Tuition Assistance Program, and financial processes</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	<i>To provide financial accountability to all financial reporting, policies, and processes.</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Cindy Hoogenboom</i>
Number of Months Responsible:	<i>14</i>
Position:	<i>Vice President for Finance</i>
Office Address:	<i>111 Executive Office Dr, Columbia, SC 29210</i>
Department or Division:	<i>Finance</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides for the planning and management of the agency budget and financial resources; manages the procurement function; processes all disbursement transactions; maintains accounting records for the System Office, including state appropriations and bond funds for capital improvements; provides representation for the agency on Higher Education fiscal and funding matters; and provides for equitable distribution of allocation of funds to the technical colleges.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

- Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.
- Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection
- Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.
- Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 5.1.3 - Ensure annual reviews of Financial Statements, Lottery Tuition Assistance Program, and financial processes
Performance Measure:	Review of financial Statements and Audits for LTAP
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	16 Financial Statements - 3 Audits
2014-15 Target Results:	16 Financial Statements - 3 Audits
2014-15 Actual Results (as of 6/30/15):	16 Financial Statements - 3 Audits
2015-16 Minimum Acceptable Results:	16 Financial Statements - 3 Audits

2015-16 Target Results:		16 Financial Statements - 3 Audits
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	State	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Cindy Hoogenboom, Vice President for Finance	
Why was this performance measure chosen?	<i>To provide financial accountability tall financial reporting, policies, and processes.</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Cindy Hoogenboom, Vice President for Finance	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Controller General deadlines and CHE proviso to audit lottery tuition assistance	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 5.2 - <i>Provide service to technical colleges through system-wide agreements</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 5.2.1 - <i>Establish a task force to review and negotiate a system-wide master level agreement with the ERP provider</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	<i>Provide service to technical colleges through system-wide agreements</i>	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Administration</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Khushru Tata</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	<i>167</i>	
Position:	<i>Vice President for Information Technology</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Information Technology</i>	
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>	

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 5.2.1 - Establish a task force to review and negotiate a system-wide master level agreement with the ERP provider	
Performance Measure:	Establishment and Implementation of an ERP Master Level Agreement	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	NA	
2014-15 Target Results:	9/30/2014	
2014-15 Actual Results (as of 6/30/15):	8/25/2014	
2015-16 Minimum Acceptable Results:	12/31/2015	
2015-16 Target Results:	12/31/2015	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Khush Tata, Vice President for Information Technology	
Why was this performance measure chosen?	Provide service to technical colleges through system-wide agreements	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Khush Tata, Vice President for Information Technology	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Date to establish agreement, date to put on street to procure, and date to begin implementation
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 5.2 - <i>Provide service to technical colleges through system-wide agreements</i>
Objective	
Objective # and Description:	Objective 5.2.2 - <i>Develop a system-wide information technology security review and in ensure compliance with DSIT</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	<i>Provide service to technical colleges through system-wide agreements</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Khushru Tata</i>
Number of Months Responsible:	<i>167</i>
Position:	<i>Vice President for Information Technology</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Information Technology</i>
Department or Division Summary:	<i>Provides programming and technical support for infrastructure and a comprehensive array of software used for collecting and reporting data for the colleges.</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 5.2.2 - Develop a system-wide information technology security review and in ensure compliance with DSIT	
Performance Measure:	# of information technology security reviews	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	17	
2014-15 Target Results:	17	
2014-15 Actual Results (as of 6/30/15):	17	
2015-16 Minimum Acceptable Results:	17	
2015-16 Target Results:	17	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	State	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Khush Tata, Vice President for Information Technology	
Why was this performance measure chosen?	Provide service to technical colleges through system-wide agreements	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Khush Tata, Vice President for Information Technology	

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	DSIT compliance and all technical colleges and system office much comply
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA



This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 5 - <i>Demonstrate accountability and transparency for achieving the Technical College System's mission</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 5.2 - <i>Provide service to technical colleges through system-wide agreements</i>
Objective	
Objective # and Description:	Objective 5.2.3 - <i>Number of job postings for Inside Higher Education and Diversity in Higher Education</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	<i>Provide wider range of applicants for positions offered at technical Colleges</i>
Agency Programs Associated with Objective	
Program Names:	<i>Administration</i>
Responsible Person	
Name:	<i>Kandy Peacock</i>
Number of Months Responsible:	155
Position:	<i>Vice President for Human Resources</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Human Resources</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	HRS serves as a resource to System Office staff on personnel issues, including recruitment, compensation, classifications, and benefits. In addition, HRS serves as a resource to and audits authorized personnel transactions of the technical colleges for conformity with State OHR regulations and guidelines. HRS manages all FTE positions for the System.
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

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Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 5.2.3 - Number of job postings for Inside Higher Education and Diversity in Higher Education
Performance Measure:	# of job postings for the colleges HR contracts
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	291 and 259
2014-15 Target Results:	NA
2014-15 Actual Results (as of 6/30/15):	156 and 239
2015-16 Minimum Acceptable Results:	NA
2015-16 Target Results:	NA
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Kandy Peacock, Vice President for Human Resources	
Why was this performance measure chosen?	<i>Provide wider range of applicants for positions offered at technical Colleges</i>	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Kandy Peacock, Vice President for Human Resources	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	It would depend on the number of job postings needed	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 6 - <i>Demonstrate quality of performance through Instructional Programs - Technical Colleges</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 6.1 - <i>Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 6.1.1 - <i>Judiciary and Accountability Performance</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Instructional Programs</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Dr. Hope Rivers</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60	
Position:	<i>Vice President for Academic Affairs</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Academic Affairs</i>	

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance	
Objective Number and Description	Objective 6.1.1 - Judiciary and Accountability Performance
Performance Measure:	Colleges - Fiduciary and Accountability Measurements
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	15
2014-15 Target Results:	16
2014-15 Actual Results (as of 6/30/15):	16
2015-16 Minimum Acceptable Results:	16
2015-16 Target Results:	16
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	All colleges should meet this performance measurement	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 6 - <i>Demonstrate quality of performance through Instructional Programs - Technical Colleges</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 6.1 - <i>Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model</i>
Objective	
Objective # and Description:	Objective 6.1.2- <i>Graduate Placement Performance</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.
Agency Programs Associated with Objective	
Program Names:	<i>Instructional Programs</i>
Responsible Person	
Name:	<i>Dr. Hope Rivers</i>
Number of Months Responsible:	60
Position:	<i>Vice President for Academic Affairs</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Academic Affairs</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

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Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	Objective 6.1.2- Graduate Placement Performance	
Performance Measure:	Colleges - Graduate Placement	
Type of Measure:	Outcome	
Results	2013-14 Actual Results (as of 6/30/14):	85.65%
	2014-15 Target Results:	80%
	2014-15 Actual Results (as of 6/30/15):	85.90%
	2015-16 Minimum Acceptable Results:	80%
	2015-16 Target Results:	80%
Details		

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	All colleges should meet the 80% targeted rate	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

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Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 6 - <i>Demonstrate quality of performance through Instructional Programs - Technical Colleges</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 6.1 - <i>Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 6.1.3 - <i>Licensure Exam Pass Rates Performance</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Instructional Programs</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Dr. Hope Rivers</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60	
Position:	<i>Vice President for Academic Affairs</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Academic Affairs</i>	

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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Types of Performance Measures:

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Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	Objective 6.1.3 - Licensure Exam Pass Rates Performance	
Performance Measure:	Colleges - Licensure Exam Pass Rate	
Type of Measure:	Outcome	
Results	2013-14 Actual Results (as of 6/30/14):	89.71%
	2014-15 Target Results:	80%
	2014-15 Actual Results (as of 6/30/15):	88.54%
	2015-16 Minimum Acceptable Results:	80%
	2015-16 Target Results:	80%
Details		

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	All colleges should meet 80% performance requirement	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 6 - <i>Demonstrate quality of performance through Instructional Programs - Technical Colleges</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 6.1 - <i>Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 6.1.4 - <i>Fall to Spring Persistence Performance</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Instructional Programs</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Dr. Hope Rivers</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60	
Position:	<i>Vice President for Academic Affairs</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Academic Affairs</i>	

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

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Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

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How the Agency is Measuring its Performance	
Objective Number and Description	Objective 6.1.4 - Fall to Spring Persistence Performance
Performance Measure:	Colleges - Fall to Spring Persistence
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	72.79%
2014-15 Target Results:	71%
2014-15 Actual Results (as of 6/30/15):	71.74%
2015-16 Minimum Acceptable Results:	71%
2015-16 Target Results:	71%
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	All colleges should meet 71% performance measurement	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 6 - <i>Demonstrate quality of performance through Instructional Programs - Technical Colleges</i>	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 6.1 - <i>Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 6.1.5- <i>Graduate Production Rates Performance</i>	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	<i>Instructional Programs</i>	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	<i>Dr. Hope Rivers</i>	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	60	
Position:	<i>Vice President for Academic Affairs</i>	
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>	
Department or Division:	<i>Academic Affairs</i>	

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance

Objective Number and Description	Objective 6.1.5- Graduate Production Rates Performance
Performance Measure:	Colleges - Graduate Production Rates
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	27.14%
2014-15 Target Results:	>20% for the prior year
2014-15 Actual Results (as of 6/30/15):	27.40%
2015-16 Minimum Acceptable Results:	>20% for the prior year
2015-16 Target Results:	>20% for the prior year
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	All colleges must meet target of less than 20% for the prior year	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context	
# and description of Goal the Objective is helping accomplish:	Goal 6 - <i>Demonstrate quality of performance through Instructional Programs - Technical Colleges</i>
Legal responsibilities satisfied by Goal:	SC Legislation:59-53-10
# and description of Strategy the Objective is under:	Strategy 6.1 - <i>Ensure performance goals for Instructional Programs within the Technical College System through the implementation and accountability of the Performance Funding Model</i>
Objective	
Objective # and Description:	Objective 6.1.6 - <i>Enrollment Performance</i>
Legal responsibilities satisfied by Objective:	SC Legislation:59-53-10
Public Benefit/Intended Outcome:	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.
Agency Programs Associated with Objective	
Program Names:	<i>Instructional Programs</i>
Responsible Person	
Name:	<i>Dr. Hope Rivers</i>
Number of Months Responsible:	60
Position:	<i>Vice President for Academic Affairs</i>
Office Address:	<i>111 Executive Center Drive, Columbia, SC 29210</i>
Department or Division:	<i>Academic Affairs</i>

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Department or Division Summary:	<i>Provides coordination and direction for the technical colleges in academic related matters to include programs, curriculum, and student services; maintains extensive student and facility records for the colleges; represents the agency on academic matters with the Commission on Higher Education and provides administrative support services for federally funded programs.</i>
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Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:	See Note on Strategic Budgeting Tab
Total Actually Spent:	Agency will provide next year

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance	
Objective Number and Description	Objective 6.1.6 - Enrollment Performance
Performance Measure:	Colleges - Enrollment (annualized unduplicated headcount)
Type of Measure:	Outcome
Results	
2013-14 Actual Results (as of 6/30/14):	138154
2014-15 Target Results:	132000
2014-15 Actual Results (as of 6/30/15):	135847
2015-16 Minimum Acceptable Results:	132000
2015-16 Target Results:	132000
Details	

Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Dr. Hope Rivers, Vice President for Academic Affairs	
Why was this performance measure chosen?	Increased performance at the colleges, as well as, the system office. Collaboration to ensure increased performance and increased quality and services for student success.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	NA	
What are the names and titles of the individuals who chose the target value for 2015-16?	Dr. Hope Rivers, Vice President for Academic Affairs	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Enrollment is shifting towards decrease. Target is acceptable and conservative based on enrollment data received.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	NA	

Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

Instructions :

List all reports, if any, the agency is required to submit to a state, federal or outside entity on a regular basis. Insert the name of each report in a separate column and answer the questions below it. Add as many columns as needed.

PLEASE NOTE: All information the agency provides in the rows below the row labeled, "Date the Report was last submitted," should apply to when the agency most recently submitted the report (i.e. date report was last submitted).

Agency Responding				
Report #	1	2	3	4
Report Name:	Restructuring Report	Accountability Report	Restructuring & Cost Savings Report	Budget Reports
Why Report is Required				
Legislative entity requesting the agency complete the report:	House Legislative Oversight Committee	Executive Budget Office	Senate Oversight Committee	Executive Budget Office
Law which requires the report:	1-30-10(G) 1	1-1-810 Appropriations Act 117.31	1-30-10(G) 1	
Agency's understanding of the intent of the report:	Report Cost Savings and Efficiencies - Propose restructuring	To report the agency's fiscal and legislative responsibilities and to ensure accountability	Report Cost Savings and Efficiencies - Propose restructuring	To submit annual budget request
Year agency was first required to complete the report:	2015	Not Certain	2015	Not Certain
Reporting frequency (i.e. annually, quarterly, monthly):	annually	annually	annually	annually
Information on Most Recently Submitted Report				
Date Report was last submitted:	4/15/2015	9/15/2015	1/12/2015	9/30/2015
Timing of the Report				
Month Report Template is Received by Agency:		July	November	September
Month Agency is Required to Submit the Report:	April	September	January	October
Where Report is Available & Positive Results				
To whom the agency provides the completed report:	Cindy Hoogenboom	Cindy Hoogenboom	Cindy Hoogenboom	Cindy Hoogenboom
Website on which the report is available:	SC Statehouse Website	Executive Budget Office Website	SC Statehouse Website	SC Statehouse Website
If it is not online, how can someone obtain a copy of it:	Contact VP for Finance	Contact VP for Finance	Contact VP for Finance	Contact VP for Finance

Information in all these rows should be for when the agency completed the report most

most recently	Positive results agency has seen from completing the report:	Accountability to mission, performance as a whole, and responsibilities	Strategic planning and goal setting improvements	Accountability to mission, performance as a whole, and responsibilities	Accountability to mission, performance as a whole, and responsibilities
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Agency Responding	State Board for Technical & Comprehensive Education
Date of Submission	1/11/2016
Fiscal Year for which information below pertains	2015-16

RESTRUCTURING RECOMMENDATIONS

Instructions: Please answer the questions below and add as many rows as needed.

Does the agency have any recommendations, minor or major, for restructuring? No

If the agency has recommendations for restructuring, list each one on a separate row in the chart below. Add as many rows as needed.

Does the agency recommendation require legislative action?	Recommendation for restructuring
No	NA
No	NA
No	NA

FEEDBACK (Optional)

Instructions: Please answer the questions below to provide feedback on this Annual Restructuring Report ("Report").

Please list 1-3 benefits the agency sees in the public having access to the information requested in the Report, in the format it was requested.	Please list 1-3 benefits to agency management and employees in having all of this information available in one document.	Now that the agency has completed the Report, please list 1-3 things the agency could do differently next year (or it could advise other agencies to do) to complete the Report in less time and at a lower cost to the agency.
Transparency	Makes it clearer to see what we need to revise in our strategic planning	Plan ahead for this report - its time consuming when at the same time of the year we are preparing legislative presentations
Fiscal Accountability		Review our strategic plan more often
Legislative Accountability		

Does the agency believe this year's Restructuring Report was less burdensome than last year's?	Please list 1-3 changes to the Report questions, format, etc. the agency recommends to ensure the Report provides the best information to the public and General Assembly, in the least burdensome way to the agency.	Please add any other feedback the agency would like to provide (add as many additional rows as necessary)
No	Reform the way you are asking for objective background - too many tabs	
Why or why not?	Be clearer and more concise on your questions regarding benefits	
Last year seemed to tie back to each other easier. This year seemed more repetitive	Don't tie back budget to objective - its hard for an agency like ours to report as we have the system office and 16 colleges (all who have separate objectives)	

Agencies are not required to do anything in this worksheet. This worksheet is part of the document so the proper drop down menus can be available in the other tabs.

Is Performance Measure Required?

State
Federal
Only Agency Selected

Type of Performance Measure

Outcome
Efficiency
Output
Input/Explanatory/Activity

Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

State/Local Government Entity
College/University
Business, Association or Individual

Does the Agency have any restructuring recommendations

Yes
No

Does the agency believe this year's Restructuring Report was less burdensome than last year's?

Yes
No